

Solicitation 291622 Question & Answer – Final

September 15, 2016

1. Will this be governed by set asides like 8a, DBVE, HubZone etc?

No, there are no set asides for this procurement.

2. Is there an incumbent for these type of services?

There is no incumbent for these services.

3. Has WRPS given such contracts to out-of-state companies in the past?

Yes, we have done similar work in the past with out-of-state companies. Though as described below we do require a local office.

4. Does the Government know how many awards/suppliers will be given under this solicitation?

It is anticipated that only one award will be made, though as noted

5. 3.1.3 says The Offeror shall have and maintain an office within the local vicinity of the Hanford site. Local vicinity is defined as Benton, Franklin and Yakima counties in the State of Washington. This qualification standard is met by providing a detailed description of the local office capabilities including available resources and the office's location relative to Hanford.

We are registered in Washington state/pay taxes there but do not have a local office there. Our resources have however worked in WA State. Will this make us ineligible for this? Do we need to team with a local business there?

The purpose of the statement in section 3.1.3. is to assure that resources are readily available upon request. Given that, it is not a requirement that you have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA. Alternatively, if you plan on teaming with a local we would take their local facility into consideration as well.

6. Can resumes be submitted with no identification? Resume would be submitted with the heading: Program Manager 1 (ABC), Program Manager 2 (DEF), Programmer 1 (GHI), etc. The letters would be the initials of the name of the candidate.

Yes, your concerns are valid and WRPS will accept resumes with no identification to protect employee identification.

7. Does WRPS want resumes for all (14) labor categories?

Yes, we would prefer resumes for all labor categories to demonstrate the required resources are available. If one individual can qualify for multiple categories, you may submit under separate categories.

8. What is the minimum number of resumes per labor category?

Please submit at least one per category.

9. Can resumes be submitted as a separate Volume entitled "Resumes"?

Yes, a separate volume entitled resumes is acceptable.

10. Topic - Timekeeping / Invoicing

(a) Solicitation Section 4.1.2.3 (page 11) states: "The Offeror shall provide documentation to substantiate that it has an adequate timekeeping system."

(b) Statement of Work, Section 14.0 Reporting Administration (page 4) states: "The subcontractor shall invoice costs monthly for each specific release." This section reads incorrectly as CLTR will be used for invoicing and payment.

(c) Solicitation, Part C - Model Subcontract - 8.8 (page 24) Contracted Labor Time Recording (CLTR) Automatic Invoice & Payment

This section states that employees will enter their hours into WRPS's CLTR system. WRPS will automatically create an invoice based on hours inputted by the employee and WRPS will pay within (30) days. This section is correct and will be used for invoicing and payment.

Which procedure is correct?

Subcontracted employees will enter their hours into CLTR for which you will be automatically invoiced and paid within 30 days. We do still require verification of an adequate timekeeping system with the proposal.

11. Section 3.1.3 & 4.1.1.2 the RFP state the Offeror shall have a local office? Does this office have to be existing or proposed commitment upon award? No you do not have to have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA.

No you do not have to have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA.

12. Are all times and submission due dates referenced in the solicitation documents, Pacific Standard Time (PST) time zone?

Yes, all submission times and due dates referenced are in PST.

13. Is there a Collective Bargaining Agreement (CBA) in place that this contract will fall under?

No, there is no CBA this will fall under.

14. Is there an incumbent contractor in place? If yes, how many incumbent IT personnel will be transitioned to the new contract?

No, there is not an incumbent contractor.

15. Both the Programmer and the Sr. Programmer position descriptions refer to needing proficiency with “languages described in Section 3.0 “Scope,”” yet there are no programming languages mentioned there. What software languages do the programmers need familiarity with for this project?

Initial list, but wouldn't say it's all inclusive, but a good starting point. And again, not every programmer would need experience with all of these, and an individual request would specify what would be necessary at that time.

C#.NET

Cold Fusion

MS-SQL

JavaScript

jQuery, PL-SQL

VB.NET

VB6

C++

ASP.Net

MVC

And while Sharepoint is not a “programming language”, some experience with Sharepoint and ability to setup/configure would be beneficial as well.

16. DOE generally has a 5 year strategic plan for IT that correlates with the client's mission. Can you send us a copy of the strategic plan?

We do not have a strategic plan for IT.

17. Is it the intent that pre-employment screening/background checks and drug screening be conducted at the same time? That is after WRPS has expressed interest in the candidate through interview and a contingent offer but prior to issuing a contract.

As addressed in Amendment 3, it will be the responsibility of the subcontractor to ensure all the vetting requirements are met prior to submitting a candidate for consideration. Validation of completing this requirement can be requested by WRPS at any time during the performance of the subcontract. It is imperative that the vetting requirements do not impact your ability to provide quality resources in a timely manner.

18. In the 2nd Amendment to the RFP, Section 4.1.1.1 has added “Offeror shall submit a copy of their policy/procedure for conducting employee screening”. Is this outside of the 15 page limit for volume I?

Yes, resume submissions are in addition to the suggested page limits.

19. The Solicitation requires the offeror to have and maintain an office within the local vicinity of the Hanford site, will WRPS consider amending this requirement to enable companies not in the direct area, but with extensive experience and recruiting resources, be eligible to bid?

Please see question 5. WRPS requires resources to be readily available upon request.

20. Will a Satellite Office meet the requirement for an office in the local vicinity?

A satellite office will meet the requirement.

21. Do we have to bid resumes for each labor category or can we choose to bid select labor categories?

Please provide resume(s) or samples for each of the labor categories required by the statement of work.

22. The funding allocated would appear to result in a relatively short assignment if one person from every job classification was engaged. Is that WRPS’s intention?

No, the funding is an estimate only of anticipated support, which could be through a variation of job classifications or different combinations of support, but as needed. It is not anticipated that every job classification will be utilized.

23. Will knowledge of OSISoft applications be required?

There is a possibility depending on workscope and internal requests.

24. Is there a need for the programming staff to support process control and/or SCADA type applications?

It is anticipated that this will likely be a need during the duration of this subcontract. This will be based on the need or requests from internal resources.

25. Is there a web development platform other than .Net that would be needed?

Not at this time.

26. How much of this work is Oracle based versus SQL Server? What versions of SQL Server and Oracle are being used?

New work is being performed primarily in SQL, however legacy support for Oracle may still be required. With minor exceptions, utilizing the latest versions of both. Version support would be specified in the request.

27. What is your predominant or preferred software configuration management tool?

MKS, though other tools exist including Team Foundation Server, SVN-Subversion and Tortoise SVN.

28. Are there any special certification requirements for the staff that may be tasked to support the IM assessments?

Specific certifications are dependent on the work scope or quality effecting aspects of a project.

29. Do you have an estimate as to the average length of time that a resource would be needed?

This would be dependent on each individual project and/or internal support requests. It could vary from simple tasks for small application development to large projects implementing new major systems.

30. Thank you for confirming that the Entry-level Programmer is considered SCA. Please clarify whether the SCA categorization applies to higher level positions or not. Referenced Occupation Code for this is 14071-14074.

The other job classifications are not considered under SCA as it considers higher level positions bona fide executive, administrative or professional capacity.

31. Will the Business/Computer Systems Analyst (both levels) roles be considered by WRPS as SCA job categories as well? Reference is Wage Determination Occupation Code 14101-14103.

The other job classifications are not considered under SCA as it considers higher level positions bona fide executive, administrative or professional capacity.

32. The Solicitation requires the offeror to have and maintain an office within the local vicinity of the Hanford site, will WRPS consider amending this requirement to enable companies not in the direct area, but with extensive experience and recruiting resources, be eligible to bid?

This was always a mandate by WRPS for Staff Augmentation contracts. A local office is required to be able to maintain adequate staffing and deal with any issues that may arise in a timely manner.

33. Will a Satellite Office meet the requirement for an office in the local vicinity?

Yes, as long as you maintain a local office presence during the duration of the subcontract.

34. Are there any security and/or citizenship requirements the labor categories should have?

All future applicants must be US Citizens and able to obtain a security badge.

35. Entry-level Programmer: What are the programming languages this labor category should have?

At least three of the following: VB.Net, C#, SQL, JQuery, Oracle, ColdFusion, SharePoint, MVC – and 1 – 3 years' experience

36. Web Designer: Is there a specific designer tool the candidate should have, i.e., adobe, flash, FrontPage, etc.... for this labor category?

Designer tools will be pre-approved for use on site.

37. Programmer: What are the programming languages this labor category should have?

At least three of the following: VB.Net, C#, SQL, JQuery, Oracle, ColdFusion, SharePoint, MVC and 3 – 5 years' experience

38. Senior Business/Computer Systems Analyst: What kind of work experience this candidate should have as the title can be a little ambiguous?

At least three of the following: SQL, Crystal Reports, Analytic skills, Project Management skills, Microsoft Project and 5 – 8 years' experience

39. Senior Programmer: What are the programming languages this labor category should have?

At least three of the following: VB.Net, C#, SQL, JQuery, Oracle, ColdFusion, SharePoint, MVC, Analytic skills, Project Management skills, Microsoft Project and 7 – 10 years' experience

40. Business/Computer Systems Analyst: What kind of work experience this candidate should have as the title can be a little ambiguous?

SQL, Crystal Reports, Analytic skills and 3 – 5 years' experience

41. Database Administrator: What are the versions of MS/SQL and Oracle databases this candidate should have experience with?

MS/SQL Server 2012 and up, Oracle 12.x and Minimum 3 years' experience

42. Do we have to bid resumes for each labor category or can we choose to bid select labor categories?

Please submit resumes and rates for all labor categories as they could all potentially be utilized.